

**ULYSSES CITY COUNCIL  
REGULAR SESSION  
June 8, 2022**

**PRESENT:**

Mayor: Tim McCauley

Council Members Present: John Duran, Sam Guy, Ken Warner  
Mark Diaz, and Terry Maas

Staff Present: Alan Olson, Sarah Britton, and Dave Black

Visitors: Sarah Loewen, Nathan Engelman, Linda Wise

**Mayor** Tim McCauley called the meeting to order at 5:00pm.

The **Pledge of Allegiance** was led by Mayor Tim McCauley.

Pastor Nathan Engelman led the room in **Opening Prayer**.

**CONSENT AGENDA**

Motion by Council Member Maas, seconded by Council Member Duran to approve the consent agenda. Council Members Woods, Warner, Guy and Diaz, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Visitors:**

**OLD BUSINESS**

**Ordinance 1309 1150 S Stubbs Road**

City Administrator Olson stated that David Manzano requested to vacate a portion of his property, at 1150 S stubs.

Ordinance 1309 provides for the de-annexation of certain tract of land in Grant County, Kansas in conformity with the provisions of K.S.A. 12-504.

Motion by Council Member Diaz, seconded by Council Member Warner to approve Ordinance 1309. Council Members Woods, Duran, Guy and Maas, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**NEW BUSINESS**

**Ordinance 1310 Rezone 210 N Missouri St R-1 (Single Family Residential) to M-H (Manufactured Housing)**

City Administrator Olson stated that Ordinance 1310 rezones 210 N Missouri from (Single Family Residential) to M-H (Manufactured Housing).

Interim City Inspector Natalie Anguiano stated that this Ordinance allows the owners of this trailer park to upgrade this property.

Motion by Council Member Warner, seconded by Council Member Woods to approve Ordinance 1310. Council Members Diaz, Duran, Guy and Maas, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

### **2021 Audit Review**

Rachael Thooft with Dirks, Anthony & Duncan, LLC presented the 2021 audit results.

Rachel stated that the city has a year of reserves, and is in a good position at this time. Rachel also stated that the State of Kansas has made some changes on how the budget is filed so she will be able to help us with the changes.

We have audited the summary statement of receipts, expenditures, and unencumbered cash of the City of Ulysses for the year ended December 31, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 2, 2022. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Ulysses are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into by the City of Ulysses during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

The financial statement disclosures are neutral, consistent, and clear.

#### Difficulties Encountered in performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatement detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statement taken as a whole.

#### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statement or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 18, 2022.

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation

involves application of an accounting principle to the City of Ulysses's financial statement or a determination of the type of auditor's opinion that may be expressed on those statement, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Other audit findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Ulysses's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Schedules 1 through 3, which are required supplementary information (RSI) that supplements the basic financial statement. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statement, and other knowledge we obtained during our audit of the basic financial statement. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures Unencumbered Cash Balance	Ending Outstanding Encumbrances Payable	Add	Ending Balance
General Fund	\$2,263,186.80	\$3,419,917.33	\$3,139,777.32	\$2,543,326.81	\$45,194.12	\$2,588,520.93
Checking Accounts			\$8,552,186.36			
Certificate of Deposit			400,000.00			
Petty Cash			1,600.00			
Total Cash			<u>\$8,953,786.36</u>			
Less: Agency Fund per Schedule 3			(16,020.16)			
Total Reporting Entity (Excluding Agency Fund)			<u>\$8,937,766.20</u>			

See 2021 Audit Report

**STAFF COMMENTS**

City Administrator Olson stated that Public Works Superintendent Ruben Flores ordered the rest of the light heads for the Main Street lights. Olson also stated that the Wagon Wheel would like to sell baked goods at the gazebo the first Thursday of each month. The council is in agreement to allow them to sell baked goods..

**COUNCIL MEMBER’S COMMENTS**

Council Member Guy stated that he believes that any business that is using public money should have an audit for everyone's protection. Guy also thanked the city crew for picking up limbs.

Council Member Duran asked if the City has a no parking on the grass sign at Frazier Park. Duran also stated that if citizens see something say something.

Council Member Diaz stated that an officer may need to patrol at the baseball diamonds more during the summer due to the traffic, for the safety of the kids.

Council Member Maas thanked Mayor Tim McCauley for stepping up and helping at the Golf Course.

Council Member Warner asked City Administrator Olson if he received estimates for the concrete for the Fitness Court. Olson stated that he had received an estimate, and Impact Ulysses will be on the agenda for the next meeting.

Mayor McCauley stated that the planters and benches should be coming soon to help spruce up Main Street. Mayor McCauley also thanked Slade Loewen for his time at the Golf Course, and wished him well on his new adventure.

**ADJOURNMENT**

Motion by Council Member Warner, seconded by Council Member Duran to adjourn the meeting at 5:28p.m. Motion carried, 6 yeas. Nays, none.

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Mayor Tim McCauley

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Council Member Mark Diaz

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Terry Maas Council Member

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Council Member Kenneth Warner

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Council Member Sam Guy

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Council Member John Duran

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Council Member Caleb Woods

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City Administrator Alan Olson

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City Clerk Sarah Britton