



REQUIREMENTS FOR CONTRACTORS IN THE CITY OF ULYSSES, KANSAS

All **building trade contractors & sub-contractors** must pass the ICC or Prometric test with a score of **75%** or better as per Kansas State Statutes. All ICBO or Block & Associates test will be accepted if contractors have taken those tests. You shall present a copy of your letter showing that you passed the test and the State in which you had taken the test. Unless grandfathered.

All **electrical, plumbing and mechanical contractors** must pass the ICC, IAPMO or Prometric tests with a score of **75%** or better as per Kansas State Statutes. All ICBO or Block & Associates test will be accepted if contractors have taken those tests. You shall present a copy of your letter showing that you passed the test and the State in which you had taken the test. All NEW applicants for Master Electrician licenses must show proof of at least 2 years as a Certified Journeyman if less than 2 years certified as a Master

All contractors and sub-contractors must have a **Certificate of Insurance** with a minimum of \$500,000.00 in general liability insurance, including products and completed operations with the City of Ulysses as Certificate Holder; and a **Certificate of Good Standing from the Kansas Secretary of State** is also required of **ALL** contractors.

****Roofing trade contractors** are required to obtain a roofing contractor registration certificate with the State of KS- Contact the Kansas Attorney General's Office, Roofing Registration Unit at 1-800-432-2310 or <https://ag.ks.gov/licensing/roofing-registration>

FEES FOR LICENSES

Contractor's License - New - \$200.00

Contractor's License- Renewal - \$100.00

Local Certificate for All Trades, Each individual - \$20.00

* You must list ALL General, Journeyman, Apprentices and additional master tradesman working for a contractor.

NOTE: Certificates of Insurance are subject to review to assure adequate coverage. Descriptions of operations shall be explained on your certificate of liability insurance before we approve your contractor's license.

ALL LICENSES ARE VALID FROM JANUARY 1 TO DECEMBER 31 NO MATTER WHEN IT IS PURCHASED
- THE CITY WILL NOT PRORATE ANY LICENSE.