

**ULYSSES CITY COUNCIL  
REGULAR SESSION  
May 26, 2021**

**PRESENT:**

Mayor: Tim McCauley

Council Members Present: Ken Warner, Jerry Jo Deckert, John Duran,  
Caleb Woods, Terry Maas, and Sam Guy

Staff Present: Alan Olson, Dave Black, and Sarah Britton

Visitors: Jantz Becker, Justin Hall, and Sean McKowen

**Mayor** Tim McCauley called the meeting to order at 5:00pm.

The **Pledge of Allegiance** was led by Mayor Tim McCauley.

Council Member John Duran led the room in **Opening Prayer**.

**CONSENT AGENDA**

Motion by Council Member Warner, seconded by Council Member Deckert to approve the consent agenda. Council Members Duran, Guy, Woods, and Maas, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Visitors:**

**OLD BUSINESS**

**NEW BUSINESS**

**Beer Garden June 18th Pheasants Forever**

Sean McKown with Pheasants Forever asked the council for their approval for Beer Gardens on June 18, 2021, and August 20th for the Chamber of Commerce Summer Concert Series.

Motion by Council Member Guy, seconded by Council Member Maas to approve the beer gardens on June 18th 2021 with the passing of a background check. Council Members Warner, Duran, Woods, and Deckert, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

Motion by Council Member Deckert, seconded by Council Member Woods to approve the beer garden on August 20th 2021 with the passing of a background check. Council Members Warner, Duran, Maas, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Audit Review**

Rachel Thooft with Dirks, Anthony & Duncan, LLC presented the 2020 audit results.

Rachel stated that the city has a year of reserves, and is in a good position at this time. Rachel also stated that the State of Kansas has made some changes on how the budget is filed so she will be able to help us with the changes.

We have audited the summary statement of receipts, expenditures, and unencumbered cash of the City of Ulysses for the year ended December 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 4, 2020. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings****Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Ulysses are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by the City of Ulysses during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

The financial statement disclosures are neutral, consistent, and clear.

**Difficulties Encountered in performing the Audit**

We encountered no significant difficulties in dealing with management in performing our audit.

**Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statement taken as a whole.

**Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statement or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

**Management Representations**

We have requested certain representations from management that are included in the management representation letter dated May 24, 2021.

**Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City of Ulysses's financial statement or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Other audit findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Ulysses's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Schedules 1 through 3, which are required supplementary information (RSI) that supplements the basic financial statement. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statement, and other knowledge we obtained during our audit of the basic financial statement. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Motion by Council Member Maas, seconded by Council Member Deckert to approve the 2020 audit report. Council Members Duran, Warner, Woods, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none.

See 2020 Audit Report

**Engineering Agreement for Water Line Extension**

Engineering Plans for-City 2021 Water Line Extension along US 160 west

**Fee Proposal**

Based on the scope of professional services described above, the overall Lump Sum project cost will be:

• Surveying	
• Boundary	\$ 7,500.00
• Topographic	\$ 3,500.00
• Easement Descriptions	\$ 4,500.00
• Annexation Agreements	\$ 3,000.00
<b>Total Surveying Fee</b>	<b>\$18,500.00</b>
• Engineering	
• Preliminary Engineering	\$ 7,000.00
• Field Check Set	\$ 6,500.00
• Office Check Set	\$ 3,047.00
• Final Plans	\$ 2,900.00
<b>Total Engineering Fee</b>	<b>\$19,447.00</b>
<b>Total Project Fee</b>	<b>\$37,447.00</b>

Motion by Council Member Warner, seconded by Council Member Duran to approve engineering agreement for water line extension for \$37,447.00. Council Members Deckert, Guy, Woods, and Maas, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Board Appointments**

**Board of Electrical Examiners**

Justin Ford  
Master

Aaron Metcalf  
Journeyman

Dave Metcalf  
Master

Kyle Stringham  
Public-at-Large

Motion by Council Member Deckert, seconded by Council Member Duran to approve the Board of Electrical Examiners. Council Members Maas, Woods, Warner, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Plumbing & Mechanical Examiners**

Octavio Banuelos  
Mechanical Contractor

Rafael Esser  
Journeyman Plumber

Dexter Peters  
Master Plumber

Motion by Council Member Warner, seconded by Council Member Deckert to approve the Board of Plumbing & Mechanical Examiners. Council Members Maas, Woods, Duran, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Planning Commission**

Roger Flummerfelt

Cindy Warner

Motion by Council Member Deckert, seconded by Council Member Maas to approve the Planning Commission. Council Members Duran, Woods, Warner, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**Utilities Board**

George Bushnell  
Pioneer Electric

Larry Davis  
Pioneer Electric

Ruben Flores  
City of Ulysses

Richard Banes  
City of Ulysses

Alan Olson  
City of Ulysses

Tim McCauley  
Pioneer Communications

Tom Vick  
Pioneer Communications

Darrin Urie  
Atmos Energy

Motion by Council Member Maas, seconded by Council Member Deckert to approve the Utilities Board. Council Members Duran, Woods, Warner, and Guy, voted yea. Those voting nay, none. Motion carried, 6 yeas. Nays, none

**STAFF COMMENTS**

City Administrator Olson stated that Randy Klein with the Shelton Memorial Christian Church asked to close Nebraska Street just North of the Church on the 4th of July from 9:00am to 3:00pm. The council was in agreement with the church closing the street.

City Administrator Olson stated that he has had some concerns about how fast the traffic is going on Wheat street. So the city is going to put up some informational signs that say watch for children up and down that street to hopefully slow the traffic down.

**COUNCIL MEMBER’S COMMENTS**

Council Member Woods thanked the department heads for the city coming in under budget, and for excellent audit review.

Council Member Guy would like the city to keep up their work in keeping the houses and yards that are out of compliance with city codes in compliance.

Council Member Duran stated that he is still getting dog complaints.

Council Member Maas thanked the staff for coming in under budget, and for the city's financial position. Maas also stated that the city's flower beds and landscaping look great.

Council Member Deckert also stated that the flowers are looking great. Deckert stated that the trash is an issue within the town, but not for sure what we could do about it.

Council Member Warner also thanked the staff for coming in under budget, because this is an all year around processes.

Mayor McCauley thanked all the staff for their hard work on coming in under budget, and for the audit review. McCauley stated that some of the public is going to be complaining about the grass and weeds in the yards, but the city will move as fast as they can to get the issue taken care of.

**ADJOURNMENT**

Motion by Council Member Warner, seconded by Council Member Maas to adjourn the meeting at 5:54p.m. Motion carried, 6 yeas. Nays, none.

<hr/> Mayor Tim McCauley	<hr/> Council Member Jerry Jo Deckert
<hr/> Terry Maas Council Member	<hr/> Council Member Kenneth Warner
<hr/> Council Member Sam Guy	<hr/> Council Member John Duran
<hr/> Council Member Caleb Woods	<hr/> City Administrator Alan Olson

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City Clerk Sarah Britton