

## NEW CONSTRUCTION GUIDELINES

If a homeowner is not performing the construction, all contractors working on ANY construction MUST be licensed through the City of Ulysses, to include ALL general construction, electrical, plumbing, gas and mechanical work.

### Step 1-

Before obtaining a permit you must first:

-Provide drawn out plans for the proposed construction. (This includes new homes, accessory buildings, additions, driveways, fences, etc. If you are unsure if a permit is needed, call the Inspections Dept.)

Include all setback measurements on drawing.

**(Note: If you are placing a new home/modular home, you must check the covenants and deed restrictions for the lot you wish to place the home.)**

-After the drawn out plans have been approved by the Building Inspector you may proceed with obtaining your building permit.

-Make sure you know who your contractor(s) are. This information will need to be provided.

**\*\*\*STOP HERE! DO NOT CONTINUE UNTIL STEP 1 HAS BEEN APPROVED\*\*\***

### Step 2-

-Locate and mark your property line pins.

-Stake out the location where your proposed building(s) will be placed. (Setback lines are measured from your property line to the roof overhang (eaves).)

**CALL FOR AN INSPECTION OF THE ABOVE LISTED ITEMS BEFORE PROCEEDING**

### Step 3-

-Form foundation footers, stem walls, piers, basement walls, concrete monolithic porch & step forms and basement windows. (All that may apply to your construction.)

-Install all required reinforcing steel & anchor bolts.

-Install rough-in plumbing, mechanical and electrical work

**CALL FOR AN INSPECTION OF THE ABOVE LISTED ITEMS BEFORE PROCEEDING**

### Step 4-

-Frame floor support system; sill beams, floor joists, bridging, sub flooring, etc.

-Frame all exterior and interior walls with required bracing.

-Install roof system; job built framing or engineered wood trusses and roof sheathing, fascia & soffits.

**CALL FOR AN INSPECTION OF THE ABOVE LISTED ITEMS BEFORE PROCEEDING**

### Step 5-

-Install other electrical, plumbing & mechanical rough-in work.

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### Step 6-

-Install all sill beam insulation, wall and attic insulation.

-Install all finish materials on exterior and interior walls; siding, windows, doors, sheetrock, wood trim, cabinets, etc.

- Finish plumbing, electrical and mechanical work, floor covering, etc.

**CALL FOR A FINAL INSPECTION OF THE ABOVE LISTED ITEMS**

## MOBILE HOMES/MANUFACTURED HOMES

**-It is the responsibility for the land owner to investigate the deed restrictions and covenants before purchasing land for a manufactured home.**

-Follow the above applicable steps.

-Ensure that all anchors and blocks have been properly placed.

-Gas pressure tests must to be inspected before they are removed. **Call 24 hrs in advance to schedule this inspection.**

-Skirting must be in place within sixty (60) days, unless the home is being placed on a permanent foundation.

**CALL FOR A FINAL INSPECTION OF THE ABOVE LISTED ITEMS**